



College of Professional
Development
CURRICULA



College of Professional Development

Victim Services Curriculum
Recovery Services Curriculum



Standard Set of Courses

Offers 5 connected courses that prepare participants for roles that offer advocacy through community programs.

- VAC Fundamentals Course (VAC1)
 - VACA Program Curriculum Course Add-On
 - VACB Advocate Curriculum Course Add-On
 - VAC Core Skills Training Workshop Series
- VAC System-Based/Community-Based Program Specialty Course (VAC2)
- VAC Domestic Violence Specialty Course (VAC3)
- VAC Sexual Assault Specialty Course (VAC4)
- VAC Victim Assistance Program and Staff Management Specialty Course (VAC5)

Curriculum Focus

The curriculum guides course participants from entry-level to mid-level to senior-level roles that provide victim services to crime victims and residents who lack self-sufficiency. The curriculum targets participants towards advocacy for domestic violence and sexual assault victims.





VAC1

Receptionist at a shelter or Transitional crisis center



VAC3
VAC4

Case Manager I at a shelter or Transitional crisis center



VAC5

Program Manager



VAC2

Intake specialist at a shelter or Transitional crisis center



VAC3
VAC4

Court Advocate



Case Manager II at a family self-sufficiency program



VAC5

Program Developer





Course Summary

- *Course duration: 10 weeks (40 hours)
- *Online (using an LMS)
- *Self-paced reading
- *Weekly Instructor-led lectures (available live and through recordings)
- *Course resources such as Assessment & Topic Paper Study Halls
- *Certification pre-approval training (minimally the Provisional Certification, potential for higher certifications based on experience).

Course Content

VAC1 prepares course participants by presenting topics such as:

- *Career paths towards acquiring certifications through NACP in specialized populations.
- *Providing ethical standards and cultural competency to establish attitudes that lead to effective advocacy.
- *Trauma-informed interviews, criminal/civil justice resources, and victims' rights.
- *Commonly used housing plans, personal and professional development solutions.

Course Focus

The course focuses on specific learning outcomes:

- *Producing a career plan that includes acquiring phased out certifications through NACP.
- *Practicing advocacy for victim profiles that challenge the participant's personal culture.
- *Determining appropriate policies based on standards, codes and laws.
- *Preparing memos to refer participants to PTSD counselors by using standard criteria.
- *Assigning housing and professional development solutions based on victim scenarios.





Course Focus

The course focuses on specific learning outcomes:

Participants learn how to:

- *Conduct a community needs assessment.
- *Understand laws that apply to offenders of specific crimes for the purpose of being an effective court advocate.
- *Understand common medical procedures in order to offer effective hospital advocacy.
- *Present solutions to victims with specialized needs and common specialized needs encountered by victims.
- *Perform a study on trauma-informed interviewing techniques.
- *A study on trial preparation tips.
- *Understanding Restorative Justice concepts
- *Creating opportunities for victim/offender reconciliation by studying the mindset of offenders.
- *Identifying community programs that offer victim/offender mediation.
- *Identify risks of identity theft.

Course Summary

- *Course duration: 5 weeks (20 hours)
- *Online (using an LMS)
- *Self-paced reading
- *Weekly Instructor-led lectures (available live and through recordings)
- *Course resources such as Assessment & Topic Paper Study Halls
- *Certification pre-approval training (hours counted towards Specialty Training)





Course Focus

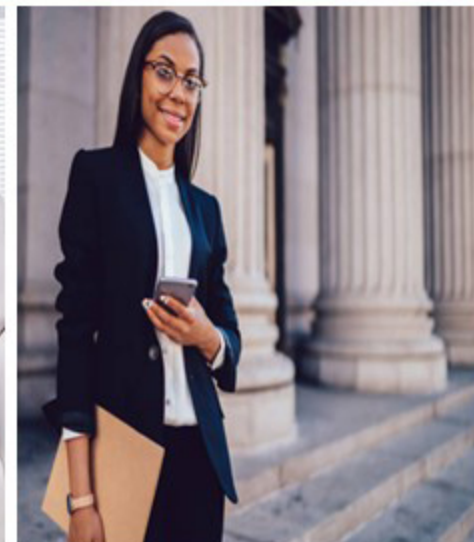
The course focuses on specific learning outcomes:

Participants learn how to:

- *Contact proper authorities to respond to safety breeches at at safe havens.
- *Present house rules to participants at safe havens.
- *Identify and disconfigure technological stalking software.
- *Conduct danger assessments.
- *Reporting child abuse and neglect to proper authorities using commonly used forms.
- *Escalate protective order violations.
- *Conduct phone calls with domestic violence victims.
- *Identify between offender types and their desired outcomes.

Course Summary

- *Course duration: 5 weeks (20 hours)
- *Online (using an LMS)
- *Self-paced reading
- *Weekly Instructor-led lectures (available live and through recordings)
- *Course resources such as Assessment & Topic Paper Study Halls
- *Certification pre-approval training (hours counted towards Specialty Training)





Course Focus

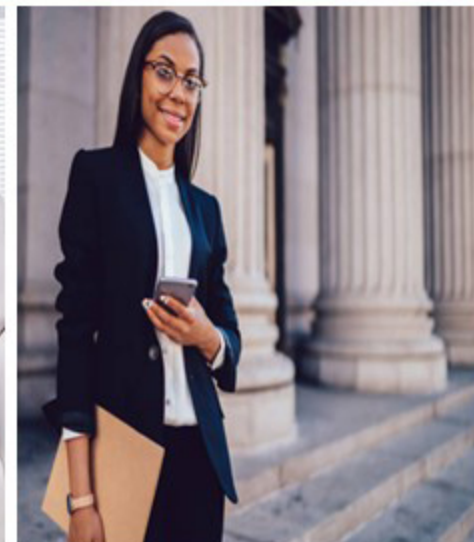
The course focuses on specific learning outcomes:

Participants learn how to:

- *Interview sexual assault victims.
- *Follow police investigations for suspects, rape evidence investigation, and DNA evidence.
- *Provide trauma-informed care.
- *Offer conversations to sexual assault victims to inspire court cooperation.
- *Identify between offender types and their desired outcomes.

Course Summary

- *Course duration: 5 weeks (20 hours)
- *Online (using an LMS)
- *Self-paced reading
- *Weekly Instructor-led lectures (available live and through recordings)
- *Course resources such as Assessment & Topic Paper Study Halls
- *Certification pre-approval training (hours counted towards Specialty Training)





Course Focus

The course focuses on specific learning outcomes:

Participants learn how to:

- *Conduct a Community Needs Assessment.
- *Offer internal program development that address dimensional solutions needed for the program scope.
- *Provide program structure and scopes for victim populations.
- *Develop a board of directors.
- *Develop a proposal.
- *Develop a program budget.
- *Create a volunteer roster.
- *Develop task forces.
- *Provide expert testimony.
- *Present a victim service topic in a public speech.
- *Conduct employee evaluations and provide internal audits.

Course Summary

- *Course duration: 5 weeks (20 hours)
- *Online (using an LMS)
- *Self-paced reading
- *Weekly Instructor-led lectures (available live and through recordings)
- *Course resources such as Assessment & Topic Paper Study Halls
- *Certification pre-approval training (hours counted towards Specialty Training)





Course Focus

The course focuses on specific learning outcomes:

Course Participants learn how to:

- *Offer services such as: Victim service plan development, providing resources to participants, making referrals, and preparing participants for external service providing.
- *Offer services through each of the four mock program scopes.
- *Read, develop and fill-out forms used commonly for victim service planning, and conducting a needs assessment.
- *Develop a case plan that coincides with the victim service plan objectives.

The purpose of this course is to connect the solutions learned in VAC Fundamentals (Unit 8 & 9) to actual service providing.

It addresses how those solutions are offered as services within program scopes.

After the course participant acquires this knowledge, they are prepared to learn Core Skills in the workshop series, to make them effective at the service providing tasks and all other task types.

Course Summary

- *Course duration: 2 weeks (10 hours)
- *Online (using an LMS)
- *Self-paced reading
- *Weekly Instructor-led lectures
(available live and through recordings)



Course Focus

The course focuses on specific learning outcomes:

Course Participants learn how to:

- *Use TC skills to produce items necessary to perform core tasks such as preparing goal guides for conducting needs assessments, developing ideal session scenarios for case planning, creating workshops and overviews/summaries of services to assist victims with external service providers and developing needs assessment and intake forms.

- *Engage AA skills that produce the perspective necessary to sustain TC skills when conducting tasks.

Prepares the course participant for VACB Advocate Curriculum Course Add-On. Participants compile all items developed in this course and VACA Program Curriculum Add-On course into a folder considered, "Advocate Toolkit." in order to use for the VACB Advocate Curriculum Add-On Course Finale.

Course Summary

- *Course duration: 10 days (20 hours)
- *Virtual Zoom Webinar
- *Workbook Required
- *10 Instructor-led lectures
(available live and through recordings)





Course Focus

The course focuses on specific learning outcomes:

Course Participants learn how to:

- *Perform all core tasks as a mock advocate within each of the four mock program scopes.
- *Conduct sessions with the mock victim as a role play, beginning at intake, conducting needs assessments, developing case plans, offering services and referrals, and performing case plan updates as:
 - First Responder Advocate
 - Court Advocate
 - Case Manager I
 - Case Manager II

Course Prerequisites: Uses forms, templates, tools, victim service plans, and case plans developed in two previous courses.

VACA Program Curriculum Add-On Course
VAC Core Skills Training Workshop Series

Course Summary

- *Course duration: 4 weeks (20 hours)
- *Virtual Zoom Webinar
- *Workbook Required
- *8 Instructor-led lectures
(available live and through recordings)





Standard Set of Courses

Offers 2 connected courses that prepare participants for roles that assist others with substance abuse.

- REC Peer Support Specialist Course (REC1)
- REC Certified Alcohol & Drug Counselor Course Series (REC2)
 - A. CADC Core Principles Course
 - B. CADC Core Skills Training Course
 - C. CADC Alcohol Abuse Training Course
 - D. CADC Cannabis Abuse Training Course
 - E. CADC Amphetamine Abuse Training Course
 - F. CADC Cocaine Abuse Training Course
 - G. CADC Hallucinogens Abuse Training Course
 - H. CADC Opioids Abuse Training Course

TSOP are making plans to receive accreditation to offer certifications approved through North Carolina Addictions Specialist Professional Practice Board (NCASPPB). The Curriculum is currently closed for enrollment.

Curriculum Focus

The curriculum guides course participants to offer counseling services to alcohol and drug addicts in recovery.





Pending Approval to offer Certifications

- REC Peer Support Specialist Course (REC1)

These courses are pending accreditation by NC Certified Peer Support Specialist Program (NCPSSP).

- REC Certified Alcohol & Drug Counselor Course Series (REC2)

These courses are pending accreditation by North Carolina Addictions Specialist Professional Practice Board (NCASPPB).

Curriculum Focus

The curriculum guides course participants to offer counseling services to alcohol and drug addicts in recovery.





Peer Support Specialist

- Peer Support Specialists are people living in recovery with mental illness and / or substance use disorder and who provide support to others whom can benefit from their lived experiences. The North Carolina Certified Peer Support Specialist Program provides acknowledgment that the peer has met a set of requirements necessary to provide support to individuals with mental health or substance use disorder. REC Certified Alcohol & Drug Counselor Course Series (REC2)

These courses are pending accreditation by North Carolina Addictions Specialist Professional Practice Board (NCASPPB).

Curriculum Focus

The curriculum guides course participants to offer counseling services to alcohol and drug addicts in recovery.





Recovery Services Curriculum Course Paths



REC1

Peer Support Specialists are people living in recovery with mental illness and / or substance use disorder and who provide support to others whom can benefit from their lived experiences. The North Carolina Certified Peer Support Specialist Program provides acknowledgment that the peer has met a set of requirements necessary to provide support to individuals with mental health or substance use disorder.



CADCs work directly with clients to provide therapy and help them develop healthy coping mechanisms. They may work within communities to help establish resources.



REC2

Certified Alcohol & Drug
Counselor



Course Focus

No information available: The accreditation process for these courses have been made unavailable as of Oct, 2019.

Course Summary

- *Course duration: 10 weeks (40 hours)
- *Online (using an LMS)
- *Self-paced reading
- *Weekly Instructor-led lectures (available live and through recordings)
- *Course resources such as Assessment & Topic Paper Study Halls
- *Certification pre-approval training





Course Summary

- *Course duration: 10 weeks (40 hours)
- *Online (using an LMS)
- *Self-paced reading
- *Weekly Instructor-led lectures
(available live and through recordings)
- *Course resources such as Assessment &
Topic Paper Study Halls



Course Content

The practice of a certified alcohol and drug counselor consists of the Twelve Core Functions, including:

Screening

Intake

Orientation

Assessment

Treatment planning

Counseling

Case management

Crisis intervention

Client education

Report and record keeping

Consultation with other professionals in regard to client

Treatment and services

Referral to treat addictive disorder or disease and help prevent relapse.



Course Summary

- *Course duration: 8 weeks
(32 hours per course; 192 abuse disorder specific topics)
- *Online (using an LMS)
- *Self-paced reading
- *Weekly Instructor-led lectures
(available live and through recordings)
- *Course resources such as Assessment & Topic Paper Study Halls



Course Content

REC2C-H presents participants with disorders related to substance abuse addictions. These courses account for the 190 hour requirement for the certification that presents substance use disorder specific training. Each substance is presented as its own course. Each course includes:

- *Drug effects on the body.
- *Symptoms of withdrawal.
- *Drug effect on the mind.

Course Focus

- REC2C: CADC Alcohol Abuse Training Course
- REC2D: CADC Cannabis Abuse Training Course
- REC2E: CADC Amphetamine Abuse Training Course
- REC2F: CADC Cocaine Abuse Training Course
- REC2G: CADC Hallucinogens Abuse Training Course
- REC2H: CADC Opioids Abuse Training Course.



Course Summary

- *Course duration: 10 weeks (40 hours)
- *Online (using an LMS)
- *Self-paced reading
- *Weekly Instructor-led lectures (available live and through recordings)
- *Course resources such as Assessment & Topic Paper Study Halls



Course Content

Course participants learn how to use skills to produce the principles of CADC (taught in REC2A) across all client populations. There are 6 client populations (accounting for each disorder trained in the curriculum).